



F/GQ/2930 - Engagement with Condé Nast College of Fashion & Design

Summary at 06/07/2016 08:44:58

Form type

External quality assurance form (v4)

Who has control?

Gateway Qualifications

Linked to centre

Condé Nast College of Fashion & Design

Linked to quals

Gateway Qualifications Level 4 Certificate In Fashion (Vogue) (Q000488)

Gateway Qualifications Level 4 Diploma in Fashion (Vogue) (Q000489)

SECTION: Engagement Purpose

This section captures details of the rationale for the visit along with summary details of any particular requirements from the Centre for further support.

Actual date of visit:

30/06/2016

Proposed start time for the visit:

10:30

Purpose of visit:

External quality assurance - **SELECTED**

Rationale for this visit:

End of Term EQA

External Quality Assurer/Standards Verifier undertaking the monitoring visit:

Bob Glozier

SECTION: Qualification Delivery Arrangements

Looking at if the qualification being reviewed is fit for purpose and delivered as per the Qualification Specifications.

For what purpose is the Centre using the Qualification/s?

Adults - Preparation for Further Learning - SELECTED

Personal, Social, Development - SELECTED

Progression to HE - SELECTED

Please specify the purpose if Other selected above.

This is the Private sector. Learners choose between Certificate, one term, or Diploma, three terms. Progression can be to the Degree, starting Sept 2016.

Does the Centre have a copy of the Qualification Specification?

True

Identify Learner target group.

As above

Identify Centre delivery method.

Lectures; Visiting speakers from the top echelon from Fashion; Projects; Assessments and Tutorials.

Are staffing requirements met as set out in the Qualification Specification?

Yes.

Does the course content meet the rules of combination and Qualification structure?

True

Additional notes (if relevant):

No documents added.

What is the total qualification time delivered to meet the requirements for the qualification. (GLH and Direct unsupervised time)?

These are due to change along with Government guidelines.

No documents added.

Identify any issues raised by the centre in relation to the delivery of the Qualification. Units/Level/content etc.

None identified.

Details of any actions for the Centre:

No actions added.

Risk Status in relation to Qualification Delivery Arrangements:

Low risk - SELECTED

Marginal risk



Moderate risk

High risk



Details of the potential future risks in relation to the Qualification Delivery Arrangements:

None identified

SECTION: Centre Agreement Compliance

Focuses on the Centre's core systems, partnership arrangements, developments and overarching quality assurance arrangements and policies.

Centre liaison/contact:

Angela Jones for course delivery and development.

Dione Hyland for administration.

What's new / changed (e.g. key Staff, physical resource or programme delivery changes)?

The Degree course starts in Sept 2016 with about 20 learners.

What recent external audits, visits, awards have you had that may help focus this visit?

Degree approval meant a thorough review of all systems.

Details of any internal Centre reviews that have been carried out to date in relation to evaluating their own performance, resources, delivery arrangements, etc.:

The usual end of course, term and annual review presented to the Academic Board

Does the Centre have robust internal governance and management arrangements?

Yes - all in place - **SELECTED**

Additional notes (if relevant):

No documents added.

Partnership arrangements between organisations is clearly documented and where applicable partners approved:

N/A - no partnership arrangements in place - **SELECTED**

Additional notes (if relevant):

No documents added.

Does the Centre have appropriate quality assurance arrangements in place?

Yes - SELECTED

Additional notes (if relevant):

Along HE lines but also appropriate for FE at level 4.
No documents added.

Has a major non-compliance been identified during this visit which could be deemed an adverse effect by Ofqual?

No - No major non-compliance identified - SELECTED

Additional notes (if relevant):

No documents added.

Does the Centre have appropriate arrangements in place to prevent and, if they occur, investigate allegations of Malpractice and Maladministration?

Yes - appropriate arrangements in place - SELECTED

Additional notes (if relevant):

No documents added.

Does the Centre have appropriate arrangements in place to prevent and, if they occur, manage conflicts of interest?

Yes - appropriate arrangements in place - SELECTED

Additional notes (if relevant).

No documents added.

Does the Centre have appropriate Staff (with expertise and competence) and resources in place to deliver the qualification(s) in accordance with the relevant qualification and/or regulatory requirements?

Yes - Staff and controls in place - SELECTED

Additional notes (if relevant):

No documents added.

Does the Centre have appropriate Learner registration; tracking and certification request arrangements and are the assessment records maintained for three years and Learner registration and certification for seven years?

Yes - SELECTED

Additional notes (if relevant):

All very efficient.
No documents added.

Is the Centre aware and adhering to Awarding Organisations Policies and procedures?

Yes - all Staff are aware and adhere to awarding organisation policies and procedures -
SELECTED

Additional notes (if relevant):

No documents added.

Has the Centre provided Learners and Staff with access to complaints and appeals policies and procedures? Do they have an acceptable level of understanding of these policies?

Yes - fully compliant - SELECTED

Additional notes (if relevant):

No documents added.

Does the Centre have appropriate arrangements in place for dealing with special consideration and reasonable adjustment requests (including appropriate records)?

Yes

Additional notes

No answer provided.

Has the centre recorded any reasonable adjustments? If so please identify below

N/A - no such instances since last visit - SELECTED

Additional notes (if relevant):

No documents added.

Have any sanctions been placed on the Centre by other Awarding Organisations since the date of the last visit?

No.

Possible new opportunities/areas of interest at the Centre where further support may be required:

No answer provided.

Details of any actions for the Centre:

No actions added.

Risk Status in relation to 'Centre agreement compliance':

Low risk - SELECTED



Details of the potential future risks in relation to the Centre's compliance arrangements:

None identified

SECTION: Assessment Arrangements

Focuses on the internal assessment arrangements at the Centre.

Details of the Assessors interviewed/sampled:

No answer provided.

List the associate sites visited (if appropriate):

No answer provided.

Additional notes (if relevant):

See 'Notes' in the EQA sample.

No documents added.

Has the Centre provided appropriate teaching, stimulus, support, learning materials and resources?

Yes - Centre has provided appropriate teaching, support, learning materials and resources -
SELECTED

Additional notes (if relevant):

No documents added.

Does the Qualification assessment approach align with the Qualification purpose?

Yes

Additional notes

No documents added.

Where appropriate, effective and fit for purpose assessment arrangements and evidence used in the delivery of the qualification(s) & or accordance with the Qualification specification.

Yes - fully compliant - SELECTED

Please provide details if changes had to be made to the marking/assessment of Learners' evidence if the 'level of demand' or the marking was inappropriate. Please provide details of action/s taken:

n/a

No documents added.

What language was the assessments carried out in (if a Learner was assessed in a language other than English and Irish please identify how this was conducted).

English

No documents added.

If another language was used, was approval sought from us beforehand and is the level of demand consistent with those delivered in English or Irish?

n/a

No documents added.

Are Learners provided with adequate and appropriate feedback which highlights strengths and actions for improvement?

Yes, by assessment feedback and 1:1 tutorials.

No documents added.

Are satisfactory records of Learner assessment and achievement maintained?

Yes - all on line.

No documents added.

Centre Assessment practice is in line with the principles of assessment and tasks meet the principles of validity, reliability and consistency, authenticity and sufficiency:

Yes

No documents added.

Do tasks show evidence of inclusive approaches to assessment?

Yes
No documents added.

Details of any actions for the Centre:

No actions added.

Risk Status in relation to the Centre's internal assessment arrangements:

Low risk - SELECTED



Details of the potential future risks in relation to the Centre's assessment arrangements:

None identified.

SECTION: Sampling Details

This section captures details of sampling carried out at the visit.

Attach sampling plan showing Learner, units/components sampled.

EQA sample - CONDE NAST _ BG - EQA Sample - JUNE !6.doc private to this form
EQA sample - Conde Nast Exam Board - Minutes Jun 16(1).docx private to this form
EQA sample - Conde Nast Exam Board - Minutes Jun 16.docx private to this form

Details of the Assessors included in your sample/interviewed:

No answer provided.

Details of the Internal Quality Assurers included in your sample/interviewed:

No answer provided.

Details of the Approved Internal Quality Assurers included in your sample/interviewed:

No answer provided.

Did you agree with the decisions of the Assessors?

Yes - I agreed with all the decisions sampled - SELECTED

If you did not agree with any of the decisions, please provide details of why not and the issues that must be addressed by the Centre and/or awarding organisation:

No documents added.

Did you agree with the decisions of the Internal Quality Assurers?

Yes - I agreed with all the decisions sampled - **SELECTED**

If you did not agree with any of the decisions, please provide details of why not and the issues that must be addressed by the Centre and/or awarding organisation:

No documents added.

Have Learning Outcomes /Assessment Criteria been met for units or assessment tasks sampled?

Yes

No documents added.

Summary advice and guidance and further comment:

No documents added.

Examples of good practice:

Presentation

Tutor involvement through feedback and Tutorials.

No documents added.

Details of any actions the centre must address (if relevant):

No actions added.

SECTION: Internal Quality Assurance Arrangements

Focuses on the Internal quality assurance arrangements at the Centre.

Details of the Internal Quality Assurer interviewed/sampled:

No answer provided.

What is the Centre's approach to quality assurance and what are the recent findings/issues?

All learner work is submitted and usually marked by the unit leader. Selected second marking (sampling) takes place and along with tutorials and general staff discussions, final grades are by agreed recorded. An EQA visit is organised to report on a sample of work and approved by the Exam board. Minutes are part of the visit report.

An external examiner also visits and reports. Angela Jones also writes an Annual Review. All this is reviewed by the Academic Board, among other items.

Was the Centre's approach to quality assuring assessment arrangements appropriate?

Yes - **SELECTED**

Additional notes (if relevant):

No documents added.

Does the Centre have an appropriate internal quality assurance strategy and sampling plan?

Yes - have an appropriate internal quality assurance strategy and sampling plan - **SELECTED**

Is internal quality assurance effective in ensuring consistency in assessment of the qualification?

Yes

No documents added.

Have rigorous internal quality assurance records been kept and maintained in accordance with national standards?

Yes

No documents added.

Are observations of assessment records available for components/units which require a sample of assessments to be observed?

n/a

No documents added.

Are Assessors provided with clear documented feedback on their performance including action points for improvement and good practice highlighted?

Yes

No documents added.

Does the Centre have appropriate standardisation arrangements in place?

Yes - effective standardisation arrangements are in place - **SELECTED**

Additional notes (if relevant):

No documents added.

Details of any actions for the Centre:

No actions added.

Risk Status in relation to the Centre's internal quality assurance arrangements:

Low risk - **SELECTED**



Details of the potential future risks in relation to the Centre's internal quality assurance arrangements:

None identified.

SECTION: Visit Outcome

This section summarises the main outcomes from the monitoring activity.

Monitoring summary and main outcomes:

Achievement agreed.

Some changes have been agreed with Gateway to the existing Diploma to bring it in line with the Degree course, and enable learners to progress if desired.

The Certificate course will also be re-designed to include two projects and also include a 'Visual Communication' unit following the excellent use of IT in producing evidence. This has been discussed previously and recommended by the EQA

No documents added.

Areas of considerable strength/good practice:

Organisation

The course position in relation to Industry Standards.

Confirmation of Direct Claims Status:

No options selected.

Notes:

Termly visits are welcomed.

If appropriate sanctions that will be recommended:

No options selected.

If any of the above sanctions are being recommended please provide a clear rationale for this decision and details of whether they should apply to specific sites or not at the Centre:

No sanctions considered.

No documents added.

Proposed date and focus of next visit:

December 2016 to examine the Autumn term Certificate course.

SECTION: Appropriateness of Arrangements

Captures information from the visit to help ascertain if the delivery and assessment arrangements specified in the qualification(s) specification were appropriate in their content and instruction and enabled Centres to apply them effectively and consistently.

Does the Centre adhere to awarding organisation processes and procedures?

Yes-Centre adheres to awarding organisation processes and procedures - **SELECTED**

Are the assessment arrangements appropriate and fit for purpose?

Yes - the assessment arrangements specified seem fit for purpose - **SELECTED**

If any of the above were identified, then detail the action you have taken at the Centre (e.g. any instruction you provided to the Centre so as not to disadvantage any Learners)

No documents added.

Are there any recommendations for us to take forward with the qualification development team? Please detail.

The team should be aware of the changes to units outlined above and also to the fact that the Degree courses starts September 2016.

No documents added.

End of form