

# Student Visa

## Student and Sponsor Responsibilities

Students with a Student visa have conditions and responsibilities attached to their stay in the UK. If you have a Student Visa you must adhere to these conditions. Some of the College's sponsor duties may affect your visa, so it is important that you know what these are.

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### *Student Responsibilities*

Students must be aware of and adhere to the following visa conditions:

#### *Your Biometric Residence Permit (BRP) Card*

Whether you will be issued with a Biometric Residence Permit (BRP) or not, will depend your nationality.

In most cases, if you used the smartphone app to prove your identity, you will have a digital status which allows you to view and prove to others your immigration status online. This is common for EU Citizens and some applications made from inside the UK.

If you gave your biometric information at a visa application centre you will be issued with a Biometric Residence Permit (BRP), which you will collect once you arrive in the UK.

#### **Collecting your BRP and Replacing if Lost**

You should collect your BRP within 10 days of your arrival in the UK and no later than the expiry date of your visa vignette. If you lose your BRP card you must replace the document by following the BRP (RC) process. The Visa Compliance Office can guide you on how to do this. You will need to provide an updated scan of your new card once it arrives.

### **Check your BRP**

It is your responsibility to check your card. If there are any errors, you must take action to report this to the Home Office and have it corrected, you only have a limited time to do this. Most errors must be reported within 10 days after you received it.

How to report and correct the error depends on the type of error and where you applied for your visa. Read the Home Office guidance and find out [how to report the problem with your BRP](#).

### *Online Immigration Status*

If you used the smartphone app to prove your identity, you will have a digital visa rather than a physical BRP.

Students with digital immigration statuses can prove their status by accessing the following link <https://www.gov.uk/view-prove-immigration-status>Links to an external site. . You are required to send your 'share code' to the College, so that we can complete your right to study check and keep a record of your immigration status.

You also need to make sure you retain your travel details (flight/ train/ ferry ticket) from when you enter the UK on your student visa. These should include your name and date of travel.

The College must keep a record of your current passport and visa. If you get a new passport or visa, you must send a copy to [visa,compliance@condenastcollege.ac.uk](mailto:visa,compliance@condenastcollege.ac.uk)

### *Attendance and Engagement*

You are required to be in regular attendance at all classes, lectures and academic engagements on your course and inform the College of any absences. The College has a responsibility to monitor student attendance, and in cases of continued poor or non-attendance it is obligated to withdraw your visa sponsorship. This would result in your withdrawal from the College.

All Student visa holders must read the Absence Policy which outlines the requirements of attendance.

All students Student Route Visa must attend all sessions. Take part in all aspects of the course, including completing assignments or in class tests. This is both for taught modules and independent study such as a dissertation or research projects.

During term time you are expected to attend your course. Travel outside of the UK should only take place outside of term time.

If you cannot attend part of your course, for example for up to 1 week due to an emergency or sickness, you must get permission from your module leader/s and the Visa Compliance Office.

If you need to take time out of your studies for a longer period, please contact Visa Compliance to obtain advice. You may need to apply for an interruption of studies and leave the UK.

You should live within commutable distance to the College and be able to travel to campus for all teaching and learning on campus.

### *Study Conditions*

- Your Student Visa is only valid for the specific institution and course it was issued for.
- You must adhere to all of the College's Regulations for Study, including the Student Visa Compliance Policy.
- Your attendance and academic engagement must be satisfactory according to the Colleges Policies.
- You must check your College email regularly and keep the Visa Compliance department updated if any of your personal details change.
- You must respond to any requests from staff. This is particularly important if you receive emails from Visa Compliance/Immigration Services relating to your visa.

### *Work Conditions*

Students who are enrolling on a course at Conde Nast on a student visa **from September 2023**, will be permitted to work during their studies in accordance with the terms of their visa. **UKVI take work restrictions extremely seriously, if you are found to be in breach of any of these conditions it is highly likely UKVI will remove your visa and force you to leave the UK.**

- MA and BA Students are limited to 20 hrs per week work calculated Sunday – Sunday.
- Foundation Students are limited to 10 hrs per week work calculated Sunday – Sunday.
- You can only work on an employed basis.
- You are not allowed to work in any way that indicates you are self-employed ie. Issuing your own invoices. Contact Visa Compliance for questions on this.
- You cannot work as a professional sports person, including coaching or other non-playing roles.
- You cannot work as a trainee doctor or dentist
- You cannot engage in business activities.

Students who enrolled on a course at Conde Nast **prior to September 2023** are **NOT** allowed to take employment at all, apart from the official work placement attached to their course.

All students are able to undertake a work placement that is an integral, assessed part of the course. All work placements must be approved and reported to UKVI before you engage on this part of your course.

### *Working After Your Studies*

You may wish to continue living and working in the UK after you complete your studies. Please check the Visas section of Canvas for guidance on this subject.

### *Recourse to Public Funds*

Student Visa holders have no recourse to public funds. This means you are not able to claim most government benefits such as welfare benefits, tax credits and housing assistance.

For more information on what types of public funds this condition includes please visit the UKVI website - <https://www.gov.uk/government/publications/public-funds-2/public-funds>Links to an external site.

### *Change of Personal Information and Details*

You must provide the College with your current personal information and address as well as any new passport or visa information.

If your personal information changes (i.e. your address) you must inform the College. You may also need to inform UKVI - <https://www.gov.uk/change-circumstances-visa-brp>Links to an external site.

### *Breaching your Student visa conditions*

Please note that the College is obligated to inform UKVI where there is anything to suggest a student has breached their visa conditions. For instance, if a student informs us that they have worked when they are not permitted or have claimed public funds.

### *College Responsibilities*

The College must adhere to the following requirements, as set by UK Visas and Immigration:

- Keep accurate contact details for Student visa students.
- Only issue CAS numbers to students who are capable of completing their chosen course.
- Only issue CAS numbers to students who are eligible to complete their course within the time limits permitted on their Student Visa.
- Retain scanned copies of passports, visas/BRP cards for Student visa students according to the College record retention schedule.
- Only accept students with a valid Student visa or valid application for a course at the Condé Nast College of Fashion or accept other visa types or applications where these permit study in the UK.
- Monitor students' attendance and engagement with their academic programme.
- Provide UKVI with the details of any third party, in the UK or another country, which has helped it to recruit students (overseas agents).

## *Reporting to UKVI*

The College also has a requirement to inform UKVI about:

- Deferral of studies, for instance taking a leave of absence (this is dependent upon the length of the absence)
- Breach of Student visa conditions or exclusion from studies.
- Visa Refusal
- Early Completion
- Non-enrolment or deferral
- Changes to a different visa type
- Starting work placement
- Change of circumstance (for example a course change)

Some reports to UKVI are only for information purposes, whereas other reports can result in visa curtailment and a requirement to leave the UK within a certain timeframe. In all cases students are informed when a report is sent to UKVI.