

Admissions Policy

The Condé Nast College of Fashion & Design is committed to recruiting high-quality students by identifying merit and potential and ensuring that its admissions process is fair and transparent.

The College Admission Policy is closely linked to the College's Equal Opportunities Policy where the College is committed to the elimination of unlawful discrimination and to the promotion of equality of opportunity for students and prospective students in all its functions. It is also linked to the Students with Disabilities Policy where the College is committed to promoting full participation for disabled students in all aspects of the academic and social life of the College.

This policy is consistent with good admissions practice in higher education, as defined in the Quality Assurance Agency's UK Quality Code, Chapter B2: Recruitment, selection and admission to higher education, UKVI requirements, validation requirements and complies with current legislation affecting the admission of students.

The application process for the eleven-week Condé Nast Certificates, Condé Nast Diploma, and the Vogue Foundation Programme consists of two stages.

1. The first stage of the application process is to complete the Online Application Form. This form can be found on our website within each course information page using the Apply Now button, and asks students to fill out their personal details including their name, age, country of residence and nationality (they must upload their passport), as well as their educational history, work experience, and language skills (copy of IELTS score- or other relevant language exam- to be uploaded). They are also asked to write a 500-word personal statement outlining their academic interests and reasons for applying to the College.

For Foundation we also ask our applicants to submit a pre-recorded video answering 4 questions: What do you know about the College?/ What has motivated you to apply for this course?/ What creatives or brands you admire most and why?/What are the most important issues / trends in the fashion industry in your opinion?

For Diploma we also ask our applicants to submit a portfolio - examples of their work.

2. At this stage, the Admissions Manager will assess whether a candidate satisfies the entry requirements and determines their suitability for the course they are applying for.

Entry Requirements

Applicants for the **Vogue Foundation Programme** will be expected to have completed the above application process, to have a good command of the English language and to have achieved the following qualification level:

- GCSE English and Maths at Grade C (4) or above, or the equivalent EU/international qualifications at the same level or

Applicants for the **Condé Nast Diploma** will be expected to have completed the above application process, to have a good command of the English language and to have achieved the following qualification level:

- A level or an equivalent EU / international qualification or
- GCSE English and Maths at Grade C (4) or
- Relevant professional experience

Applicants for the **CN Certificates** will be expected to have completed the application process and to have a good command of the English language.

The Condé Nast College also takes into consideration a range of alternative equivalent qualifications and relevant work experience, so applicants are welcome to apply even if they do not meet these academic standards.

Applicants must be 18 years or older by the start of the course.

The application process for the BA (Hons) Fashion Communication & Industry Practice consists of three stages.

1. The first stage of the application process is to complete the Online Application Form. This form can be found on our website within each course information page using the Apply Now button, and asks students to fill out their personal details including their name, age, country of residence and nationality (they must upload their passport), as well as their educational history, work experience, and language skills (copy of IELTS score- or other relevant language exam or evidence - to be uploaded). They are also asked to write a 500-word personal statement outlining their academic interests, career aspirations and reasons for applying to the College, and submit a portfolio of written and/or creative work.

Students can also complete this stage via UCAS, submitting their evidence documents to us by email at admissions@condenastcollege.ac.uk

2. After submitting the application form for the BA (Hons) in Fashion Communication & Industry Practice, applicants will be asked to submit their portfolio if they have not already done so as part of their application. If an individual does not have or is unable to create a suitable portfolio, they have the option to complete our College Challenge, an assignment to be completed in written or video format. Once this has

been submitted, the Admissions Manager will review a candidate's application and decide whether to invite them for an interview.

3. The Programme Director or a member of the academic team will interview the applicant in person at the College where possible; online interviews can be arranged where necessary. The interview will last for approximately 30 minutes. The interviewer then completes an Interview Feedback Form where the candidate's knowledge, experience and skills are assessed. This form facilitates discussion on the individual's suitability for the course between the interviewer and the Admissions Manager.

Entry Requirements:

All applicants must complete the three stages of the application process, meet our English Language requirements, and be 18 years or older by the start of the course. The preferred A-level requirement for this course is BBB*. The College also accepts equivalent qualifications, such as BTEC and Baccalaureate awards and our own Vogue Fashion Certificate or Foundation Programme. Completion of a Diploma in Foundation Studies (Art & Design or Art, Design & Media) also fulfils the entry requirement.

The standard English Language requirement for entry for overseas students is an IELTS score of 6.0 or above, with no individual part scoring less than 5.5.

*The Condé Nast College also takes into consideration a range of alternative equivalent qualifications and relevant work experience, so applicants are welcome to apply even if they do not meet these academic standards.

Applicants must be 18 years or older by the start of the course.

The application process for the MA Fashion Journalism and MA Creative Direction for Fashion Media consists of three stages.

1. The first stage of the application process is to complete the Online Application Form. This form can be found on our website within each course information page using the Apply Now button, and asks students to fill out their personal details including their name, age, country of residence and nationality (they must upload their passport), as well as their educational history, work experience, and language skills (copy of IELTS score- or other relevant language exam- to be uploaded). They are also asked to write a 500-word personal statement outlining their academic interests, career aspirations and reasons for applying to the College, and submit a portfolio of relevant examples of work.
2. After submitting the application form for one of the MAs, the Admissions Manager will review a candidate's application and decide whether to invite them for an interview.
3. The relevant Programme Director or a member of the academic team will interview the applicant in person or at the College or online depending on the particular situation of the candidate. The interview runs for approximately 30 minutes. The

interviewer then completes an Interview Feedback Form where the candidate's knowledge, experience and skills are assessed. This form facilitates discussion on the individual's suitability for the course between the interviewer and the Admissions Manager.

Applicants must be 18 years or older by the start of the course.

The standard English Language requirement for entry for overseas students is an IELTS score of 6.5 or above, with no individual part scoring less than 6.0.

The application process for the MA Fashion Communication, MA Fashion Media Strategy and MA Entrepreneurship consists of three stages.

1. The first stage of the application process is to complete the Online Application Form. This form can be found on our website within each course information page using the Apply Now button, and asks students to fill out their personal details including their name, age, country of residence and nationality (they must upload their passport), as well as their educational history, work experience, and language skills (copy of IELTS score- or other relevant language exam- to be uploaded). They are also asked to write an extended 1000-word personal statement outlining their academic interests, career aspirations and reasons for applying to the College.
2. After submitting the application form for one of the MAs, the Admissions Manager will review a candidate's application and decide whether to invite them for an interview.
3. The relevant Programme Director or a member of the academic team will interview the applicant in person at the College or online. The interview runs for approximately 30 minutes. The interviewer then completes an Interview Feedback Form where the candidate's knowledge, experience and skills are assessed. This form facilitates discussion on the individual's suitability for the course between the interviewer and the Admissions Manager.

Applicants must be 18 years or older by the start of the course.

The standard English Language requirement for entry for overseas students is an IELTS score of 6.5 or above, with no individual part scoring less than 6.0

The application process for the MA Luxury Brand Management is undertaken fully by our partner Richmond, The American International University in London - please contact them for further details at admissions@richmond.ac.uk or through their website at <https://www.richmond.ac.uk/>

Commitment to Fairness, Transparency and Consistency

To ensure a fair and consistent admissions process, the Condé Nast College of Fashion & Design will ensure that the following principles are adhered to:

1. All courses will clearly state their entry criteria, including academic qualifications, along with appropriate experience and skills required for entry.
2. Entry criteria will be easily accessible through our website and prospectus. Applicants will be informed in general terms how they can demonstrate their achievements and motivation to study.
3. Where courses include interviews or tests as part of their selection criteria, we will make this explicit to candidates, and provide details on how the interviews will be conducted and the criteria used to select successful candidates.

Record Keeping Duties

The Condé Nast College of Fashion & Design will keep admissions documentation for all students who enrol at the College for the duration of their studies and for six years after.

International Students

As part of the College's UKVI Tier 4 Sponsor Licence, the Condé Nast College of Fashion & Design is required to view and maintain copies of all international students current passport and visa (valid for study at the Condé Nast College of Fashion & Design) along with qualification documents (including certified translations if these are not in English) on the basis of which admission was granted to the College.

The Condé Nast College of Fashion & Design undertakes these checks as part of the registration process upon arrival. We cannot permit an international student to enrol at the College without undertaking this process. In addition to the documentation required as part of our UKVI Tier 4 Sponsor Licence commitments we will also store any other documentation sent to us in support of an application.

Staff Development

The College is committed to ensuring that all those involved in recruitment and admissions are competent to undertake their roles and responsibilities.

Staff participate in national agendas through membership of various professional bodies, through workshops and conferences and are committed to sharing good practice locally and with collaborative partners.

Complaints for Admissions Process

An applicant cannot complain or appeal where this is a disagreement with the judgement of an admissions decision, in assessing the merits of application, or in reaching a decision on entry, which has been reached in accordance with the published criteria and processes contained in this policy.

Monitoring and Review

The Admissions Policy is reviewed annually by the Admissions Manager for approval by the Academic Standards Committee.

